

Terms & Conditions

Terms of Payment and Cancellation

1. Upon one day before arrival, the course fee or down payment must be received to grant the student access to the course and school facilities.
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3. At minimum a down payment of € 200,- must be made for finalising a reservation for a course.
4. In case of cancellation of an earlier made reservation, a written confirmation needs to be sent to Scuola Tricolore, preferably by fax or e-mail.
5. In case of cancellation up to 21 days of course commencement, we will reimburse all payments made excluding € 100,- for administration cost and other incurred costs.
6. Between 21 days up to arrival we will reimburse all payments made, excluding € 200,- for incurred costs.
7. In case of down payment, the residual payment needs to be made up on arrival or the first day of course commencement.
8. No reimbursements will be made during the course.
9. The accommodation fee needs to be paid in cash within the first two days of course commencement.
10. Individual classes can be postponed, but require a minimum 24 hours' notice.

Courses & Prices

1. Scuola Tricolore does not charge enrolment fees, seasonal fees, fees for study material or entrance fees. Prices stated are always 'final' prices.
2. All prices stated, include VAT.
3. A students' admission to a course can only be granted if Scuola Tricolore received a down payment on the course or full payment of the course.
4. Classes take place from Monday till Friday. 4 hours in the morning. Each teaching hour comprises 52/ 53 minutes of effective teaching and individual classes take place in the afternoon or evening .
5. Group courses never exceed the number of 10 students.
6. The school is not obliged to compensate missed group hours. However, if the class is available, the student typically is allowed to attend failed days on a later date. Missed group hours will neither be transformed into individual classes. Students are entitled to interrupt courses/ weeks and retake their course on a later date.
7. On national holidays the school is closed. For those days there will be no reimbursements.
8. In case a student enrolls in a group course of 30 hours and no other students are participating in the second part of the course in the afternoon, Scuola Tricolore will convert the 2 hours each day into 1 individual hour.
9. In case a student enrolls in a group course of 20 hours and no other students are participating, Scuola Tricolore will convert the 4 hours each day into 3 (individual) hours.
10. In case of multiple course discounts, only one, the highest discount, will be granted.

Liability

1. Scuola Tricolore has a liability insurance for anything that might happen to the student due to Scuola Tricolore or its teachers.
2. Students are liable for any damage caused to the school, its facilities or accommodation.
3. Scuola Tricolore is not responsible for any accidents, illness, theft or loss of objects that happen outside the scholastic centre.

Insurance

1. We advice students from the EU to request an E111 form (for urgent assistance) or E128 form (for any assistance).
2. It is advisable for students coming from other countries (non-EU) to procure a health insurance certificate from their respective countries and their institutes, or a private insurance.

Visas

1. Students that will need a visa, have to contact the Italian Embassy in their respective countries among procedure and formalities.
2. If your stay does not exceed 90 days, you need to call yourself in, within 8 days from your arrival at the 'questura' (police office) to apply for tourist/study visa. Scuola Tricolore will declare and confirm your purpose.
3. Scuola Tricolore will send your application form and other formalities to the 'questura' 7 days before your arrival, in which case the total payment of the course needs to be completed and received by Scuola Tricolore.
4. Students, whose stay exceeds 90 days, need to apply for a visa at the Italian Embassy in their respective country.
5. In case the students doesn't receive from the Italian Embassy a Visa is entitled to receive back the money paid, excluding 80€ for Scuola Tricolore's costs. In this case Scuola Tricolore requires a written confirmation from the Italian Embassy testifying the refusal of the Visa.

Accommodation

1. Scuola Tricolore will inform students on availability of different sorts of accommodation, which the student can choose from.
2. Scuola Tricolore books and reserves the accommodation for the student after a payment has been received on the course.
3. In all other matters, it is important to know that Scuola Tricolore only functions as an intermediary and cannot be held responsible for any problems or liability that might arise between landlord and student.
4. The student is entitled to change accommodation once if possible, free of charge if the motivation is valid.
5. Weekly accommodation prices always contain a stay from the Sunday before course commencement until the Saturday after the course. Often extra days are available at an additional fee.

Minors & Miscellaneous

1. Students not yet 18 can only access the courses of Scuola Tricolore with the explicit authorisation of a parent or guardian.
2. If desired by a parent or guardian, we can arrange the student to be housed in a guest family.
3. The student agrees with the treatment and management of his personal data as stated by Italian Law.
4. Scuola Tricolore will use personal data only for administrative and internal marketing purposes.
5. This contract applies to Italian Law. Any legal disputes will be treated in the court of Genoa.